

Want to volunteer with St. Victor Parish?

Please follow and complete the steps below:



STEP 1: Volunteer Activity Waiver Form

Please fill out the waiver and submit original copy to the Parish Office. All volunteer forms must be signed and dated. Forms for those under 18 must be signed by the parent/guardian. [Download Volunteer Activity Waiver Form here.](#)

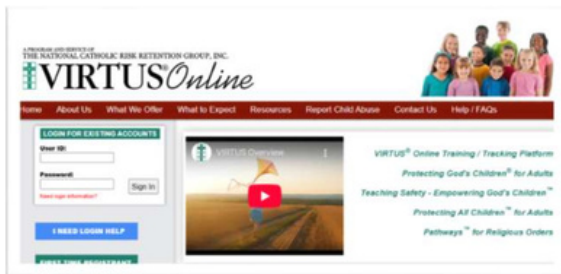
STEP 2: VIRTUS Online Training – Safe Environment Training

Please take some time and complete the *appropriate online Safe Environment training listed below based on your age group.*

Once you've completed the online Safe Environment trainings, please make sure to save a copy of the Certification of Completion for your own records and provide a copy to the parish office.

Copies to St. Victor Parish Office can be a physical paper copy, or an electronic copy emailed to Ali at azaleah.dumanig@dsj.org

- Website: www.virtusonline.org



**Before moving onto Step 3, please reach out to Ali Dumanig, Admin Assistant at azaleah.dumanig@dsj.org to CONFIRM the completion of your online training and obtain approval to move forward to Step 3.*

List of Online Safe Environment Trainings :

- ☐ Diocesan Safe Environment Training
 - For those 18+ years old
 - Must be renewed every 3 years
- ☐ Healthy Relationships for Teens 2.0 with Safe Environment Component
 - Youth between the age 13-17 years old
 - Must be renewed every 2 years
 - Note: Once youth turns 18, they are required to take the adult training programs in order to continue their service.

STEP 3: Fingerprinting (Background Check)

When you arrive:

- Let them know you are a Volunteer from St. Victor Parish

Hours:

Sunday : **CLOSED**
Monday-Friday : 9AM-5PM
Saturday : 9AM-12PM

Location:

Verify Group, Inc. | 262 E Hamilton Ave Suite A | Campbell, CA 95008

Directions:

- Enter I-680 S and head towards I-280
- Merge onto CA-17 S
- Exit Hamilton Ave and make a slight right to stay on E Hamilton Ave
- Verify Group will be located on your left



What to bring with you?

- **\$20 Processing Fee ***
 - DISCLAIMER: \$20 Processing Fee will be paid by Volunteer and will NOT be reimbursed.
 - If you need financial assistance due to hardship, please reach out to St. Victor Parish Office.
- **(Note: Actual total cost per fingerprinting is \$67. St. Victor Parish will cover the \$47 remaining payment.)*
- **A Government issued California ID or Drivers License**